



## MOST HOLY REDEEMER SCHOOL HEALTH & SAFETY PROTOCOLS

### FOR SAFELY REOPENING THE MHR SCHOOL BUILDING



#### DOMAIN I: PROMOTING BEHAVIORS THAT REDUCE SPREAD

##### **Benchmark A: *Staying home when appropriate***

*Only students, employees, and visitors who show no signs of illness are present in the school building. Students who were sick and are no longer symptomatic are returning to school at the advice of the student's health care provider.*

<p><i>Protocol 1:</i> Students and employees are required to stay home when they are sick. Schools must promptly send children and employees home when they display symptoms of COVID-19 illness.</p>	<p><b>(Resources)</b></p> <p><a href="#">MDH: If You Are Sick: COVID-19</a></p> <p><a href="#">CDC: Coronavirus Disease 2019: Symptoms</a></p>	<p>Students and employees will stay home if they display any of the symptoms related to COVID-19. Staying home is required for those who have the following symptoms: new onset cough, shortness of breath, or fever over 100.4 degrees by themselves OR at least two of the following: chills, muscle pain, cough, shortness of breath, sore throat, lack of taste/smell, and gastrointestinal symptoms of diarrhea, vomiting, or nausea. If a person with a new symptom (for example, new loss of smell only) and no diagnosis to explain it, he/she should stay home and talk with his/her health care provider about getting a COVID-19 test, even if it is the only symptom he/she is experiencing.</p> <p>In addition, if a student or employee develops COVID-19 symptoms during the day, he/she will need to leave the school as soon as possible (students will need to be picked up by an authorized person and get tested for COVID-19 prior to returning to the school.</p>	<p><b>(Date)</b></p> <p>07/15/20</p>
<p><i>Protocol 2:</i> When determining when students or employees may return to school, schools will follow the directives of an individual's health care provider. In the event that no advice has been sought or given, schools will use guidelines provided by public health officials.</p>	<p><a href="#">MDH: If You Are Sick: COVID-19: How long to stay home if sick</a></p> <p><a href="#">MDH: Decision Tree</a></p> <p><a href="#">MDH: COVID-19 and When to Return to Work</a></p>	<p>The school will seek written confirmation from a certified medical professional when allowing students/employees to return to school. Students and employees with symptoms compatible with COVID-19 must communicate with the health office prior to their return to school. If their health care provider has determined their symptoms are due to an alternative diagnosis, such as allergies, asthma or strep throat, they will be allowed back to school once they are feeling better. Otherwise, the guidelines from the Minnesota Department of Health will determine when they are able to return to school.</p> <p>All MHR students and staff will not attend, visit or utilize the facilities, programs, activities, or services of Most Holy Redeemer School within 14 days after (1) returning from outside the United States, (2) exposure to any person returning from outside the United States, or (3) exposure to any person who has a suspected or confirmed case of COVID-19.</p>	<p>08/4/20</p>

<i>Protocol 3:</i> Eliminate or prudently modify employment and student attendance policy incentives that could cause a student or employee to come to school when ill (e.g., “perfect attendance awards”).		Students and employees will be asked to err on the side of caution when it comes to attendance. When anyone displays symptoms consistent with COVID-19 (see I.A.1. above), they will need to stay home (and possibly get tested). We have suspended all incentives regarding attendance for the 2020-21 school year.	07/15 /20
<i>Protocol 4:</i> Schools will designate an employee to be the primary COVID-19 Designated Point of Contact and a different employee to serve as a back-up COVID-19 Designated Point of Contact if the primary COVID-19 Designated Point of Contact is unavailable. This Point of Contact is responsible for responding to COVID-19 concerns (e.g. school nurse, head of school). All school employees and families should know who these individuals are and how to contact them.	<a href="#">MDH Planning Guide for Schools</a> , p. 4	Most Holy Redeemer School’s designated Point of Contact (POC) will be the school’s main office, with the school Principal being primary back-up. This Point of Contact is responsible for responding to COVID-19 concerns. All staff and families will have this person’s contact information.	07/08 /20
<i>Protocol 5:</i> Schools will inform families and employees of the public-health recommendations for quarantining after exposure to COVID-19.	<a href="#">MDH School Planning Guide</a> , pp. 12-13  <a href="#">MDH: What to do if you have had close contact with a person with COVID-19</a>	Most Holy Redeemer School will inform families and employees of the need for them to stay home in the event that: 1. they have tested positive for or are showing symptoms of COVID-19; 2. They have recently had close contact with a person who tested positive for COVID-19.	07/15 /20
<b><i>Benchmark B: Practicing personal hygiene measures</i></b>			
<i>Basic infection prevention measures are being implemented at the school. All members of the school community are practicing personal hygiene measures, including proper hand hygiene and respiratory etiquette.</i>			
<i>Protocol 1:</i> Schools will teach and reinforce proper handwashing hygiene.	<a href="#">MDH: Hand Hygiene</a>	Classroom teachers in grades K-8 will ensure that all students wash their hands 4-5 times each day and monitor compliance with proper time and technique for students. Proper handwashing techniques include washing hands with soap and water for at least 20 seconds, especially at the beginning and end of the school day, prior to any	07/08 /20

	<a href="#">MDH: Teaching Hand Hygiene</a>  <a href="#">MDH: Hand Hygiene for Schools and Child Care</a>	mealtimes, after meals/snacks and after using the restroom. If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used (only for employees and older students who can safely use hand sanitizer). In addition, teachers will remind students to wash their hands after using the restroom, before and after lunch, and use hand sanitizer as necessary in classrooms.	
<i>Protocol 2:</i> Schools will monitor compliance in a practicable manner to help ensure adherence among students.		Teachers and administration will monitor compliance in bathrooms and classrooms during the school day in a reasonable and practical manner.	07/21/20
<i>Protocol 3:</i> Schools will teach and reinforce respiratory etiquette.	<a href="#">MDH: Cover Your Cough</a> <a href="#">CDC: Cloth Face Covering Guidance</a>  <a href="#">MDH School Planning Guide</a> , pp. 7-8	School will require facemasks for all students and staff while they are in the school building.  Most Holy Redeemer School will <ol style="list-style-type: none"> <li>1) Educate all employees on proper respiratory etiquette.</li> <li>2) Require teachers to instruct and remind students weekly of proper respiratory etiquette</li> <li>3) Ask that teachers discreetly encourage individual students to practice proper respiratory etiquette on an as-needed basis.</li> </ol>	07/15/20
<i>Protocol 5:</i> Schools will encourage students to avoid touching their faces.		<ol style="list-style-type: none"> <li>4) Teachers and staff will encourage individual students to practice proper respiratory etiquette on an as-needed basis.</li> </ol>	07/15/20
<p><b><i>Benchmark C: Social distancing</i></b></p> <p><i>Schools implement appropriate social distancing practices to reduce the spread of disease.</i></p>			
<i>Protocol 1:</i> Schools will consider all public health recommendations for social distancing and implement those that are reflective of students' ages and abilities; without negative impact on the learning and social-emotional environment; and responsive to the level of community spread in the wider local community.	<a href="#">MDH: COVID-19 Prevention Guidance</a>	School will do its best to maintain 3-6 feet of distance between students and between students and teachers as much as is possible. Classroom desks will face the front of the room and will be separated by as much as practicable to help students maintain a healthy distance from one another. Desk shields will be provided for every student.	07/15/20

**DOMAIN II: MAINTAINING HEALTHY FACILITIES**

**Benchmark A: Cleaning and disinfecting efforts**

*Regular housekeeping practices are being implemented, including routine cleaning and disinfecting of classroom surfaces, restrooms, lunch rooms, meeting rooms, and drop-off and pickup locations. More frequent cleaning and disinfecting is conducted in high-touch areas, such as door handles, elevator panels, and hand railings.*

<p><i>Protocol 1:</i> Schools will develop a schedule for increased, routine cleaning and disinfecting.</p>	<p>Appendix D: Cleaning Log</p>	<p>Students will clean their own desks 2-3 times each day with appropriate wipes. There will be a routine established to clean frequently touched surfaces such as light switches and door handles. Classroom doors will be left open so as to avoid repeated touching of door handles. Holy water fonts will be left empty. Students will have their own crayons, markers, pencils and will not be sharing such items with each other.</p>	<p>07/21/20</p>
<p><i>Protocol 2:</i> Schools will identify frequently touched surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains) within the school and clean all frequently touched surfaces daily or between use as much as practicable.</p>	<p><a href="#">MDH Playground Guidance</a> <a href="#">MDH COVID-19 Cleaning and Disinfecting Guidance</a></p>	<p>Certain bathrooms will be closed for use by students. Those open bathrooms will be cleaned multiple times daily. Drinking fountains will be turned off, except for bottle fillers, and all students will bring their own water bottles to school each day and fill them via the bottle fillers. In addition, students will be required to drink only out of their own water bottles.</p>	<p>07/21/20</p>
<p><i>Protocol 3:</i> Schools will ensure safe and correct use and storage of cleaning and disinfecting products, including always storing products securely away from children, and using products that meet EPA disinfecting criteria.</p>	<p><a href="#">MDH School Planning Guide</a>, pp. 9-10</p>	<p>School will establish a schedule for routine cleaning and disinfecting of high-touch surfaces and shared equipment throughout the day. This schedule will comply with EPA requirements. In addition, the School will follow all “Right to Know” information for chemicals.</p>	<p>07/20/21</p>

**Benchmark B: Adequate supplies**

*Appropriate and effective cleaning and disinfecting supplies have been purchased and are available for use in accordance with product labels, safety data sheets and manufacturer specifications and are being used with required personal protective equipment for the product.*

<p><i>Protocol 1:</i> Schools will provide adequate supplies for implementing cleaning and disinfecting.</p>	<p><a href="#">School Cleaning Supplies</a> <a href="#">IEA Creating your Restart Blueprint for COVID-19</a></p>	<p>Most Holy Redeemer School has already started the process to procure adequate supplies to minimize the sharing of high-touch materials when possible. We will continue that process during the school year.</p>	<p>07/21/20</p>
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**Benchmark C: Separate physical space for students with symptoms of COVID-19**

*Schools have a space for students with symptoms of COVID-19. This space is supervised, safe, and regularly cleaned.*

<p><i>Protocol 1:</i> Schools will identify a supervised space or area to temporarily separate anyone who has COVID-19 symptoms until they can leave the building. This space will be regularly cleaned and sanitized.</p>	<p><a href="#">MDH Cleaning and Disinfecting Guidance</a>, pp. 3-5</p> <p>Catholic Mutual recommends that schools consider having this room close to an exit door, if possible.</p>	<p>Most Holy Redeemer School will have two separate spaces to temporarily separate anyone who has COVID-19 symptoms until they can leave the building. These spaces will be next to the student’s check in stations.</p>	<p>7/15/20</p>
<p><i>Protocol 2:</i> Schools will establish procedures to decrease the risk of spread among (or to) employees who are responsible for supervising students who have COVID-19 symptoms.</p>	<p>Catholic Mutual recommends that those responsible for supervising students who have COVID-19 symptoms be provided personal protective equipment, including mask, shield, gloves, and gown when possible.</p>	<p>Most Holy Redeemer School will use a separate part of the auxiliary classroom and/or the separate part of the science room to isolate individuals who display COVID-19 symptoms. This space will allow for a healthy 6 feet of distance between sick individuals. These spaces will be cleaned between uses.</p> <p>The School Nurse/Aid and front office staff will have at their disposal personal protective equipment that includes masks, face shields, disposable gloves, and disposable gowns as necessary for supervising students with COVID-19 symptoms.</p>	<p>07/21/20</p>

**Benchmark D. Engineering controls**

*All HVAC and plumbing systems are operating in a way that promotes a healthy environment. As much fresh air as possible is being brought into the workplace, air recirculation is being limited and ventilation systems are being properly used and maintained.*

<p><i>Protocol 1:</i> Schools will monitor ventilation systems such that they operate properly and increase circulation of outdoor air as much as possible (e.g., by opening windows and doors).</p>	<p><a href="#">CDC Building Reopening</a></p>	<p>Most Holy Redeemer School will increase circulation of outside air as much as possible by opening windows and doors. The classrooms will also take advantage of the “uni-vents” in the rooms to circulate the air.</p>	<p>7/15/20</p>
<p><i>Protocol 2:</i> Schools will take steps to ensure that all water systems and features (e.g., sink faucets, drinking fountains) are safe to use.</p>	<p><a href="#">MDH Planning Guide</a>, p. 13</p> <p><a href="#">CDC Building Reopening</a></p>	<p>Most Holy Redeemer School will make sure that all drinking water is safe to ingest. Drinking fountains (i.e., bubblers) will be turned off. Bottle fillers will remain on, and all students will See II.A.2 above. Water systems will be flushed prior to the school year to bring their own water bottles to school each day and fill them via the bottle fillers. In addition, students will be taught to only drink out of their own water bottles</p>	<p>7/15/20</p>

**DOMAIN III: MAINTAINING HEALTHY OPERATIONS**

<p><b>Benchmark A: Symptom monitoring and screening</b></p> <p><i>Families, students, and employees have been informed of and encouraged to self-monitor for signs and symptoms of COVID-19 through regular health checks.</i></p>			
<p><i>Protocol 1:</i> Schools will articulate expectations for regular health checks at home and at school (e.g., temperature screening and/or symptom checking) of employees and students.</p>	<p><a href="#">MDH School Planning Guide</a>, pp. 10-12</p> <p>Catholic Mutual recommends posting videos on the school website and sending reminders about home health checks via email, letters and calls every day of the first week of school as parents and families are building back-to-school routines.</p>	<p>Most Holy Redeemer School students will be screened by their parents each day for symptoms of COVID-19 by their parents, and then for fever at the door before entering the classroom. School teachers will self-monitor their symptoms by taking and recording their own temperature each morning either before coming to work or once they arrive at work and making sure they do not come to work with any COVID-19 symptoms.</p>	<p>07/21/20</p>
<p><i>Protocol 2:</i> Health checks that occur at school will be conducted safely and protect student’s privacy.</p>	<p><a href="#">CDC Supplemental Guidance for Childcare</a></p> <p><a href="#">CDC General Business FAQ</a></p> <p>Catholic Mutual requires a separate health file and form for each person. Health information must be kept in a confidential and secure location.</p>	<p>Students who exhibit symptoms will be sent to the main office for a determination regarding whether they need to be sent home. Standards for safety of data and confidentiality are already available in our Parent/Student Handbook.</p>	<p>07/16/20</p>
<p><b>Benchmark B: Caring at school for students who become sick with symptoms of COVID-19</b></p> <p><i>Any student who displays symptoms of COVID-19 is separated from other classmates and is picked up by a parent or guardian as soon as possible. Families are provided information by the COVID-19 points of contact.</i></p>			
<p><i>Protocol 1:</i> Schools will separate employees and students who develop COVID-19 symptoms (such as fever, cough, or shortness of breath) while at school.</p>	<p><a href="#">MDH School Planning Guide</a>, pp. 12-13</p>	<p>Students who have a fever of 100.4 or higher at the time they enter the classroom or who develop symptoms during the school day will be sent to the main office for additional screening. The Aid will determine whether or not the student will need to be sent home. Employee procedures in development.</p>	<p>07/16/20</p>

<p><i>Protocol 2:</i> Students who develop COVID-19 symptoms while at school will be taken to a separate, supervised physical space until a parent/guardian is able to pick up the student.</p>	<p><a href="#">MDH School Planning Guide</a>, pp. 12-13</p>	<p>Students who need to leave the school due to COVID-19 symptoms will be sent to the auxiliary classroom until their parent/guardian can pick them up. Overflow will be near the stairwell of this classroom, in the event we do not have enough space in this room.</p>	<p>07/16/20</p>
<p><i>Protocol 3:</i> The school's COVID-19 point of contact person will communicate with the student's family regarding current public health guidance for caring for others who are sick, the school's procedures for the student to return to school and reporting of any diagnosed case of COVID-19.</p>	<p><a href="#">MDH School Planning Guide</a>, pp. 12-13</p>	<p>The Aid will communicate directly to the student's parent/guardian regarding the guidance for caring for sick people as well as when the student may return to school. See I.A.5 for additional detail.</p>	<p>07/16/20</p>
<p><b><i>Benchmark C: Classroom environment</i></b></p> <p><i>With consideration to the Principles of Reopening, schools will implement appropriate procedures in light of its educational plan and its physical building to reduce the spread of disease.</i></p>			
<p><i>Protocol 1:</i> In the development of their schedules and classroom procedures, schools have implemented public health recommended strategies at the classroom-level to mitigate the spread of disease.</p>	<p><a href="#">MDH School Planning Guide</a></p>	<p>Most Holy Redeemer School uses the MDH School Planning Guide in the development of their reopening planning guide.</p> <p>School will require that, when students are in the classroom, students will be in desks that face the front of the classroom and that are spaced the maximum amount given the number of students in and size of the classroom, but no less than 3 feet apart. Supplies will be shared only to the extent necessary; otherwise, students will be using their own supplies. In Preschool through 6th grade, students will be cohorted to the extent possible, and specialists (other than PE and Art) will come to the classrooms for instruction. Students will go to lunch every other day with their same grade and be spaced at least 3-6 feet apart. For more on lunch, see lunch section.</p> <p>In 7th &amp; 8th grade, students will only use lockers before school, before and after lunch, and after school to hang up, leave/get books, and put away their personal items (such as coats and electronic devices). Instead, they will carry their books with them to classrooms in backpacks (those books needed for classes prior to lunch can be deposited in lockers before lunch and books for the remaining classes picked up at that time). At this time it has not been determined as to where Band students will meet. Other classes may be held outside as possible given the challenges of our neighborhood, outdoor space constraints, and scheduling difficulties.</p>	<p>07/16/20</p>

<p><i>Protocol 2:</i> To the degree possible, schools will limit the use of shared objects (e.g., gym or physical education equipment, art supplies, toys, games) or clean them between use.</p>	<p><a href="#">CDC Considerations for Schools</a> (Shared Objects)</p> <p>Catholic Mutual recommends that all rugs and moveable carpets in classroom be replaced with individual mats.</p>	<p>School will allow K-6 students to participate in physical education and recess in cohorts of no more than one multiage class at a time (e.g., all Kindergartners together, all 1st/2nd graders together). Where possible they will go outside to play in the fresh air. In all cases, balls and other equipment touched by any given cohort will be cleaned before being used by another group</p>	<p>07/16/20</p>
<p><b>Benchmark D: Large-group gatherings (e.g. assemblies and field trips)</b></p> <p><i>With consideration to the Principles of Reopening, schools have implemented appropriate procedures to mitigate the spread of disease during all large-group gatherings (e.g. assemblies and field trips).</i></p>			
<p><i>Protocol 1:</i> Schools will limit large, in-school group events, gatherings, or meetings during the school day.</p>	<p><a href="#">CDC Considerations for Schools</a> (Modified Layouts; Communal Spaces)</p>	<p>Until Phase 4 of reopening (when certain protocols can be relaxed), School will not have large group gatherings in the Gymnasium or Cafeteria such as Convocations, Virtue Assemblies, concerts, etc. Instead, such events will be livestreamed to classrooms or wait until phase 4.</p>	<p>07/16/20</p>
<p><i>Protocol 2:</i> Schools will pursue virtual activities and events where practicable in lieu of large group gatherings such as field trips, student assemblies, special performances, school-wide parent meetings, and spirit nights, as practical.</p>	<p><a href="#">MDH School Planning Guide</a></p>	<p>Field trips will not be allowed to indoors places until phase 4 of the School's reopening plan. Field trips will only be allowed for outside locations (e.g., apple orchard, farm, nature walks) where 3-6 feet can be maintained between students (and all others). See also section III.I.1 for additional details regarding field trip busing. In addition, other large group gatherings will only be allowed when there can be 3-6 feet of distance maintained, and only at the discretion of the director of the school/program or Principal.</p>	<p>07/16/20</p>
<p><i>Protocol 3:</i> Schools will pursue options to convene sporting events and participation in sports activities in ways that minimizes the risk of transmission of COVID-19 to players, families, coaches, and communities.</p>	<p><a href="#">MDH Sports Guide</a></p> <p><a href="#">Minnesota State High School League COVID-19 Updates</a></p>	<p>All organized sports will abide by the policies of Tri-City United School District Sports program.</p>	<p>07/21/20</p>
<p><b>Benchmark E: Visitors</b></p> <p><i>Schools admit only those people who are essential for continuing school operations or maintaining the academic environment.</i></p>			
<p><i>Protocol 1:</i> All visitors to the school will follow all school-defined safety and</p>	<p><a href="#">MDH: Visitor and Employee Health Screening Checklist</a></p>	<p>During the school day, School will track all visitors to the school by having everybody sign in at the main office, have their temperature taken via forehead scan, and wear a</p>	<p>07/21/20</p>

<p>personal hygiene procedures for entering the school.</p>		<p>mask as they enter the school. Visitors will be informed of and required to follow School's expectations for practicing hand hygiene and to wear a facemask.</p>	
<p><i>Protocol 2: Parents and Volunteers</i> Schools will have a plan for entrance and movement within the school building for parents and volunteers to minimize exposure.</p>		<p>During the school day, School will track all parents and volunteers to the school by having everybody sign in at the main office, have their temperature taken by forehead scan, and wear a mask as they enter the school. Parents and volunteers will be informed of and required School's expectations practicing hand hygiene and respiratory etiquette.</p>	<p>07/21/20</p>
<p><i>Protocol 3: Prospective Families</i> Schools will have a plan for entrance and movement within the school building for prospective students and families to minimize exposure.</p>		<p>During the school day, School will track all prospective families to the school by having everybody sign in at the main office, fill out a form, have their temperature taken via forehead scan, and wear a mask as they enter the school. Prospective families will be informed of and required to follow School's expectations for practicing hand hygiene and respiratory etiquette.</p>	<p>07/21/20</p>
<p><i>Protocol 4: Vendors</i> Schools will have a plan for entrance and movement within the school building for vendors to minimize exposure.</p>		<p>During the school day, School will track all vendors to the school by having everybody sign in at the main office, have their temperature taken via forehead scan, and wear a mask as they enter the school. Vendors will be informed of and required to follow School's expectations for practicing hand hygiene and respiratory etiquette.</p>	<p>07/21/20</p>
<p><i>Protocol 5: Guests</i> As much as possible, schools will limit guests, activities, and facilities use involving external groups or organizations – especially with individuals who are not from the local geographic area.</p>		<p>During the school day, School will track all guests to the school by having everybody sign in at the main office, have their temperature taken via forehead scan, and wear a mask as they enter the school. Guests will be informed of and required to follow School's expectations for practicing hand hygiene and respiratory etiquette.</p>	<p>07/21/20</p>
<p><b><i>Benchmark F: Student and employee movement: entrance, movement within the building, and dismissal</i></b>  <i>With consideration to the Principles of Reopening, schools have implemented appropriate procedures to mitigate the spread of disease while students and employees are moving into, out of, and throughout the school building.</i></p>			
<p><i>Protocol 1:</i> Schools will review their student arrival and dismissal procedures with consideration of public health recommendations strategies to reduce the spread of disease.</p>	<p><a href="#">MDH School Planning Guide</a>, pp. 12-13</p>	<p>Most Holy Redeemer School will have two student arrival check points, the main doors for Pre-K thru Grade 4 and the door #4 for Grades 5-8. Health screeners will be at both locations. To encourage physical distancing, both areas will be marked as to where students will stand while waiting for their turn to get screened. At dismissal, separate classes will be released at different times to avoid congestion in the hallways.</p>	<p>07/20/20</p>

<p><i>Protocol 2:</i> Schools will develop procedures for student movement throughout the building during the school day.</p>	<p><a href="#">MDH School Planning Guide</a>, pp. 12-13  <a href="#">CDC Considerations for Schools</a></p>	<p>Most Holy Redeemer School staff will address student movement concerns by releasing students on a staggered schedule throughout the day to eliminate groups of students in the hallway areas. Speciality classes will be taught in the student's home room when at all possible.</p> <p>All students must have a mask with them at all times and may never share them. During passing times, students will wear their masks in a proper manner in crowded hallways, maintaining social distances of 3 feet wherever possible.</p>	<p>07/20/20</p>
<p><i>Protocol 3:</i> Schools will develop procedures for employee use of all shared common work spaces (e.g. lounges, restrooms, common offices, meeting spaces, work rooms).</p>	<p><a href="#">CDC Considerations for Schools</a></p>	<p>The Library will be closed to communal gathering during the initial phase of reopening the school. Faculty and staff may enter those spaces to get their mail, pull food out of refrigerators, or warm up food in microwaves. The only restrooms available to faculty and staff will be the handicapped restroom on the main floor.</p>	<p>07/20/20</p>
<p><i>Protocol 4:</i> Schools will review their procedures for bathroom use.</p>	<p><a href="#">CDC Considerations for Schools</a></p>	<p>During the school day, preschool through 6th grade students will have predetermined times for their individual classes to use the restroom and wash their hands, maintaining 3-6 feet between them and their classmates. Students from other classes who need to use the restroom while another class is using it will need to wait until after the class is finished. 7th and 8th grade students will use restrooms during passing periods and lunch only. Other use of restrooms will take place only in emergency situations.</p>	<p>07/20/20</p>
<p><i>Protocol 5:</i> Schools will review their procedures for the use of communal spaces (e.g. gym, playground, library, narthex).</p>	<p><a href="#">CDC Considerations for Schools</a></p>	<p>Outdoor spaces will be used by cohorts of students in grades Preschool-8 with no intermingling in the initial phase of reopening the school.</p>	<p>07/20/20</p>
<p><b>Benchmark G: Food service plans</b></p> <p><i>Schools have implemented appropriate procedures to mitigate the spread of disease during meal time at school.</i></p>			
<p><i>Protocol 1:</i> Schools will review their procedures and schedules for food service (e.g. breakfast, snack, lunch).</p>	<p><a href="#">MDH School Planning Guide</a>, p. 5  <a href="#">MDH: Hand Hygiene for Food Handlers</a>  <a href="#">MDH COVID-19 Prevention Guidance</a>, p. 4  <a href="#">CDC Considerations for Schools</a> (Food Service)</p>	<p><b>Breakfast:</b> School will only have pre-packaged food for pick up in the mornings before school.</p> <p><b>Lunch:</b> At lunch time, Grades Pre-K thru Grade 8 will be allowed to purchase a hot lunch from food service. Students will need to eat in cohorts of PreK-Grades 7-8; K-2; 3-4; and 5-6.</p> <p>School will encourage K-8 grade students to bring bag lunches from home. For those who wish to purchase a hot lunch, they will need to be masked as they wait in line for hot lunch and remain at least 3 feet apart. They will be spread out in the cafeteria, and that will allow them to remove masks and have at least one seat between them and any other student. Additional procedures for lunch are currently underway, including</p>	<p>07/20/20</p>

		plating of food for students and handing to them at the end, amended salad bar procedures, silverware distribution, clean-up procedures, etc	
<p><b>Benchmark H: School and health office operations</b></p> <p><i>Schools have implemented appropriate procedures to mitigate the spread of disease in school and health office operations.</i></p>			
<p><i>Protocol 1:</i> Schools will analyze and adjust their physical space and front office procedures with consideration of public health recommended strategies to reduce the spread of disease.</p>	<p><a href="#">MDH School Planning Guide</a>, p. 4-6</p> <p><a href="#">CDC Considerations for Schools</a></p>	<p>School’s front office will have plexiglass shields across the front desk to protect these front-line employees from exposure to COVID-19. In addition, nonessential visitors, parents, prospective families, vendors, and any other guests will be subject to a strict procedure to enter the school. See III.E.1-5 for details regarding those procedures. In addition, the auxiliary classroom will be a secondary separate area for students who need to go home. The main office employee will have masks, face shields, and disposable gloves for working with students who have symptoms and must be sent home. It will be cleaned between each student group for the sake of combating the spread of COVID-19.</p>	<p>07/21/20</p>
<p><i>Protocol 2:</i> Schools will review all procedures related to access and use of the health office.</p>	<p><a href="#">MDH School Planning Guide</a></p>	<p>School office personnel will prioritize students who exhibit symptoms of COVID-19 and will ask individual classroom teachers to manage as many of the minor injuries that happen on the playground and gymnasium themselves. We will err on the side of caution when sending students home due to COVID-19 symptoms.</p> <p>Additional procedures will be added here in consultation with the TCU nursing supervisor.</p>	<p>07/21/20</p>
<p><b>Benchmark I: Transportation</b></p> <p><i>Schools have implemented procedures to mitigate the spread of disease while transporting students.</i></p>			
<p><i>Protocol 1:</i> Schools that manage their own transportation will analyze and adjust their transportation procedures and ensure availability of back-up drivers.</p>	<p><a href="#">MDH School Planning Guide</a>, p. 14</p> <p><a href="#">CDC Considerations for Schools</a> (Transportation)</p>	<p>At this point Most Holy Redeemer School does not do their own transportation, if this changes, this item will be addressed. The local public school is aware of the fact that Most Holy Redeemer is requesting transportation for our students who need it. Procedures will be made at that time.</p>	<p>07/21/20</p>
<p><i>Protocol 2:</i> Schools who rely on their district for transportation will review district protocols and develop a contingency plan if the district is unable to provide transportation.</p>		<p>N/A</p>	
<p><b>Benchmark J: Communal prayer, the Mass, and other Sacraments</b></p>			

*Schools have procedures for communal prayer and the celebration of the sacraments consistent with parish protocols.*

<p><i>Protocol 1:</i> Schools will analyze and adjust their Mass schedule, liturgical practices and traditions to ensure that all public celebrations of the Mass and other sacraments comply with Archdiocesan and parish requirements.</p>	<p>The pastor or canonical administrator will provide direction on parish protocols.</p>	<p>School will allow only the maximum number of students into its 1,000 seat Church (250 people as of July 1, 2020) by altering its mass schedule to include masses for groups of no more than the maximum number of students. The School mass schedule for groups no more than the maximum number of students.</p>	<p>07/20/20</p>
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***Benchmark K: Thresholds for building closures***  
*Heads of School are actively monitoring and addressing community spread of COVID-19 as it relates to decisions about short-term or long-term closure of the school building.*

<p><i>Protocol 1:</i> School Level: Schools will develop transparent criteria for implementing a short-term closure of their school building. The Head of School and Pastor will consult with the Archdiocesan Director for Catholic Education before announcing short-term closures.</p>	<p>Awaiting Final Guidance</p>	<p>Under review.</p>	
<p><i>Protocol 2:</i> Systems Level: If the governor of Minnesota declares that all public school systems across the state will close, Catholic schools will follow the Archbishop’s determination on how Catholic schools will respond.</p>		<p>Under review.</p>	
<p><i>Protocol 3:</i> If the local public school district declares that its local public school or district will close, the Head of School and Pastor will be responsible for making a decision for its own school and will consult the Archdiocese as needed.</p>		<p>Under review.</p>	

**DOMAIN IV: COMMUNICATING, TRAINING & EDUCATING**

***Benchmark A: Communications and training***

<b>Schools have effectively communicated their health and safety plan to all stakeholders. Parents, staff, teachers, and all others in the school community have been educated on the health and safety procedures for shared involvement and responsibility.</b>			
<i>Protocol 1:</i> Schools will post signs in highly visible locations (e.g., school entrances, restrooms) that promote every day protective measures and describe how to stop the spread of germs (such as by properly washing hands).		Most Holy Redeemer School will post signs in highly visible locations (e.g., school entrances, restrooms) that promote everyday protective measures and describe how to stop the spread of germs (such as by properly washing hands).	07/20/20
<i>Protocol 2:</i> Schools will make regular, routine communications on reducing the spread of COVID-19.		Most Holy Redeemer School will have weekly communications on reducing the spread of COVID-19. These communications will be part of the regular school newsletter.	07/20/20
<i>Protocol 3:</i> Schools will educate employees, students and families about when they/their child(ren) should stay home and when they may return to school if they have been sick, even prior to school opening.		Most Holy Redeemer School will send out a 'Covid-19, Back-to School" packets to all employees, students and families about when they/their child(ren) should stay home and when they may return to school if they have been sick, even prior to school opening. Such information will include how to react to symptomatic children and attendance at school, as well as how we are managing employees.	07/20/20
<i>Protocol 4:</i> Schools will train all employees, students, families, and community members (including volunteers) in school-level procedures found in the Pandemic Preparedness and Response Plan (PPRP).		Most Holy Redeemer School's PPRP training of employees will take place during workshop week and again at faculty meetings as needed during the school year. Students will undergo repeated training during orientation and the first week of school. Parents will be trained via email (and possibly via video).	07/20/20
<i>Protocol 5:</i> The school will develop a plan for communicating a verified report of a student or employee who has tested positive for COVID-19.	<a href="#">MDH Planning Guide</a> , p. 12-13	<p>If Most Holy Redeemer School has a verified report of a student or employee who has tested positive for COVID-19, they will follow the MDE 20-21 Planning Guide for reopening schools. This will include the following:</p> <ul style="list-style-type: none"> <li>● Immediately isolate symptomatic individuals in the designated space at school (under the visual supervision of a staff member) and send them home using the plan to transport an ill student or staff member home or to medical care if needed.</li> <li>● Implement cleaning and disinfecting procedures following the COVID-19 Cleaning and Disinfecting Guidance for Schools and Child Care Programs (<a href="http://www.health.state.mn.us/diseases/coronavirus/schools/clean.html">www.health.state.mn.us/diseases/coronavirus/schools/clean.html</a>).</li> <li>● Notify MDH of confirmed COVID-19 cases among students and staff (as required by Minnesota Rules, Chapter 4605.7050). An MDH inbox has been</li> </ul>	07/21/20

		<p>established for school COVID case reporting: health.schools.covid19@state.mn.us.</p> <ul style="list-style-type: none"> <li>Notify staff, families, and the public as needed if a person with COVID19 was on the school premises while infectious. Do this in coordination with local health officials while maintaining confidentiality in accordance with FERPA and all other state and federal laws.</li> </ul>	
<i>Protocol 6: Schools will communicate to families and staff their process for determining school-building closure.</i>		Most Holy Redeemer School will follow the guidelines set by the Le Sueur County Health Department with consultation with local church leaders to determine whether or not to close the building.	8/2/20
<p><b><i>Benchmark B: Supporting faith and resilience</i></b></p> <p><i>Schools will encourage prayer for prudent courage in the face of the virus and draw upon the riches of the Catholic tradition to help students and employees to trust in God’s providential care in the midst of turmoil and disruption.</i></p>			
<i>Protocol 1: Schools will be mindful of the appropriate amount of COVID-19 information that is shared based on the development level of children.</i>		Most Holy Redeemer School will use its virtue program and curriculum to teach students and employees how to manage information related to COVID-19. We will do so in a way that minimizes gossip and helps students understand how to manage information in developmentally appropriate ways	07/21/20
<i>Protocol 2: Schools will be attentive and responsive to the social, spiritual, physical, and emotional needs of students and families.</i>		Most Holy Redeemer School will teach students, employees, and families how to address issues of COVID-19 in a manner consistent with the theological and cardinal virtues. Such needs will be addressed by teaching how to believe, hope, and trust in God, to pray for prudent courage, to love all who are sick or may become sick, and treat all others—whether we agree with them or not—with respect accorded to all human beings given to us by God in the form of human dignity.	
<p><b><i>Benchmark C: Instructional continuity and contingency planning</i></b></p> <p><i>Consistent with their academic programs, schools will have plans to provide an approach to hybrid learning and to efficiently transition to distance learning if needed.</i></p>			
<i>Protocol 1: According to their ability, schools will have a plan to provide educational continuity for children who may not be able to be present in the school building for in-person learning (e.g. due to underlying health conditions, mental health concerns or a need to quarantine due to exposure to COVID-19).</i>	See Appendix B & C	School-Specific	

<i>Protocol 2: According to their ability, schools will be prepared to implement short-term and long-term distance learning plans if in-person learning should be suspended for all students in the school.</i>	See Appendix B & C	School-Specific	
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